



## FACILITY RENTAL INFORMATION:

Welcome to The Whiting located on the Flint Cultural Center Campus in Flint, Michigan. We offer a 2,043 seat professional-grade facility with a trained and talented staff that is standing by to make your next event a success. We have a computerized ticketing system and a professional ticket staff that are available 11:00am - 6:00pm Monday – Friday & 10am-3pm Saturday. The Whiting welcomes inquiries from individuals and organizations interested in renting our facilities. Please contact our Rentals Coordinator, Penny Patterson, for more information or to check the availability of dates at (810) 237-7350 or [ppatterson@thewhiting.com](mailto:ppatterson@thewhiting.com). Full technical specifications are available on [thewhiting.com](http://thewhiting.com).

## RENTAL RATES:

Commercial Rate	\$2,500
Non-Profit Rate	\$1,500
Non-Profit Rate for less than 6 Hours	\$750
Rehearsal Rate for less than 6 Hours	\$500
Additional Rehearsal Hours	\$100 per hour

Front of House Rate per Performance \$2,000

\*Front of House Rate includes guest services staff, ushers, security, building cleaning, and ticketing services.

Stage Labor Call for Quote

\*Varies greatly from \$500 - \$10,000+ based on technical rider and event agenda

Facility Restoration Fee \$2 per ticket sold

Ticket Center Credit Card Payment Processing Fee 4%

Merchandise/Concessions 20% of gross

\*Merchandise fee is waived for non-profit renters

The event rental period begins at 8:00am on the date specified and ends at 11:59pm on that same date.

A deposit in the amount of the Commercial or Non-Profit Rate is due at the time the contract is signed; together these items alone will secure a date. Contract must be fully executed at least 6 weeks (42 days) prior to the date of the event.

All advertising promoting this event must be sent to and approved by The Whiting's Advertising & Promotions Manager, Wendi Fournier, before distribution.

If you are interested in an estimate or would like to request a date, please fill out the following application to the fullest extent possible.

The mission of The Whiting is to be a welcoming center for performing arts that focuses on providing professional, inclusive and valuable performing arts experiences in and around the Flint community.

# FACILITY RENTAL APPLICATION:

## PRESENTER INFORMATION

Name of Presenter (or Organization) \_\_\_\_\_

Have you or your organization presented an event here before? \_\_\_\_\_

Street Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Contact Person \_\_\_\_\_ Phone \_\_\_\_\_ Fax \_\_\_\_\_

Email \_\_\_\_\_

Presenter is:  Corporation  Partnership  Individual  Other (Please describe with attachment)  
 Non-Profit (Please attach proof of non-profit status)

Federal ID # \_\_\_\_\_ Social Security # \_\_\_\_\_

If Presenter is a corporation, please list the state in which corporation is incorporated \_\_\_\_\_

Name of the President \_\_\_\_\_ Phone number \_\_\_\_\_

If Presenter is a partnership, please list the state in which the partnership is registered \_\_\_\_\_

Name(s) of Partners \_\_\_\_\_

Please list three (3) venues where Presenter has presented events within the past eighteen (18) months:

Venue	Venue Manager's Name & Title	Telephone No.
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____

\*Please attach programs for the above dates. Legible photocopies are acceptable. Any additional information pertinent to your presentation including audio/visual recordings, photographs, reviews, etc. would be appreciated.

## EVENT INFORMATION

Type of Event \_\_\_\_\_

Name and a short description of proposed event (may be included as an attachment) \_\_\_\_\_

Is there a pre- or post-show event planned? \_\_\_\_\_

Do you plan to hold a rehearsal in the space? \_\_\_\_\_

Do you need tables set up for merchandise or vendors? \_\_\_\_\_

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Dates Requested \_\_\_\_\_ Alternate Dates \_\_\_\_\_

Length of Event \_\_\_\_\_ Start Time \_\_\_\_\_ End Time \_\_\_\_\_

Anticipated Number of hours for load-in & load-out \_\_\_\_\_

\*Please attach your agenda for the day.

Names of the principal participants, artists, performers and speakers in your program \_\_\_\_\_

If applicable, please list the Artist's agent and agency contact information below \_\_\_\_\_

\*Please attach a technical rider outlining the requirements for your event. This must include sound, lighting, setup information and any special needs you may have. We cannot prepare a complete estimate without this information. The Whiting will not enter into an agreement without a stage labor estimate.

#### TICKET SET UP INFORMATION

Date that tickets will go on sale \_\_\_\_\_ Seating is \_\_\_ reserved or by \_\_\_ general admission.

Please print the title as you wish for it to appear on the ticket, including any sponsor or presenter information. There is a maximum of 34 spaces across and 3 lines down that can be utilized.

Ticket prices including the \$2 facility fee are \_\_\_\_\_

Do you require ticket holds for promotions or employees? If yes, how many and where? \_\_\_\_\_

Will you be selling tickets at a remote location? If yes, what is the outlet name, contact & phone number? \_\_\_\_\_

Below, please give the name, address and telephone number of the insurance firm that will provide:

- Workers' Compensation
- Employer's Liability (including Disability Benefits)
- Comprehensive General Liability (Personal Injury, including bodily injury) \$1,000,000 per occurrence
- Property Damage, \$1,000,000 per occurrence
- Theft and Fire Insurance
- Landlord-Tenant public liability policy

\*Proof of insurance must be presented before tickets go on sale.

Broker's name \_\_\_\_\_ Address \_\_\_\_\_ Telephone \_\_\_\_\_

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It is hereby agreed to by the applicant requesting the use of this facility, that no information or publicity of any nature relating to the proposed contract will be released until a contract is executed and the required deposit has been paid.

Furthermore, the applicant hereby represents that a full, accurate and complete disclosure of all information has been made and that the above statements and information are true and correct. Presenter hereby gives permission to The Whiting/ Flint Cultural Center Corporation, Inc. to contact any of the above named entities for the purpose of personal and/or business references. The Whiting reserves the right to refuse any rental request at its sole discretion.

Signed \_\_\_\_\_

Print Name \_\_\_\_\_

Title \_\_\_\_\_

Company \_\_\_\_\_

Date \_\_\_\_\_

This application may be submitted in any of the following manners:

E-mail: [ppatterson@thewhiting.com](mailto:ppatterson@thewhiting.com)  
Fax: 810.237.7335  
Postal Mail: The Whiting  
1241 E. Kearsley St.  
Flint, MI 48503

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# THE WHITING

## CONTACTS LIST

Rentals & Artist  
Services Coordinator: Penny Patterson  
(810) 237-7350  
PPatterson@TheWhiting.com

Carpenter/Steward: Dennis Hintz  
(810) 237-7376  
DHintz@TheWhiting.com

Electrician: Ken Harris  
(810) 237-7338  
KHarris@TheWhiting.com

Guest Services Manager: Adam Devries  
(810) 237-7372  
ADevries@TheWhiting.com  
Ticket Center: (810) 237-7333

Advertising &  
Promotions Manager: Wendi Fournier  
(810) 237-8689  
WFournier@TheWhiting.com

Front of House Manager: Michele Pratt  
(810) 237-7375  
MPratt@TheWhiting.com

IT Manager: Todd Tiffany  
(810) 237-5156  
TTiffany@TheWhiting.com

IATSE Contact: Local 201 Flint Stage Employees  
Business Contact: William Hinderer  
Phone: (810) 487-1087  
Fax: (810) 487-1287



# WHITING AUDITORIUM

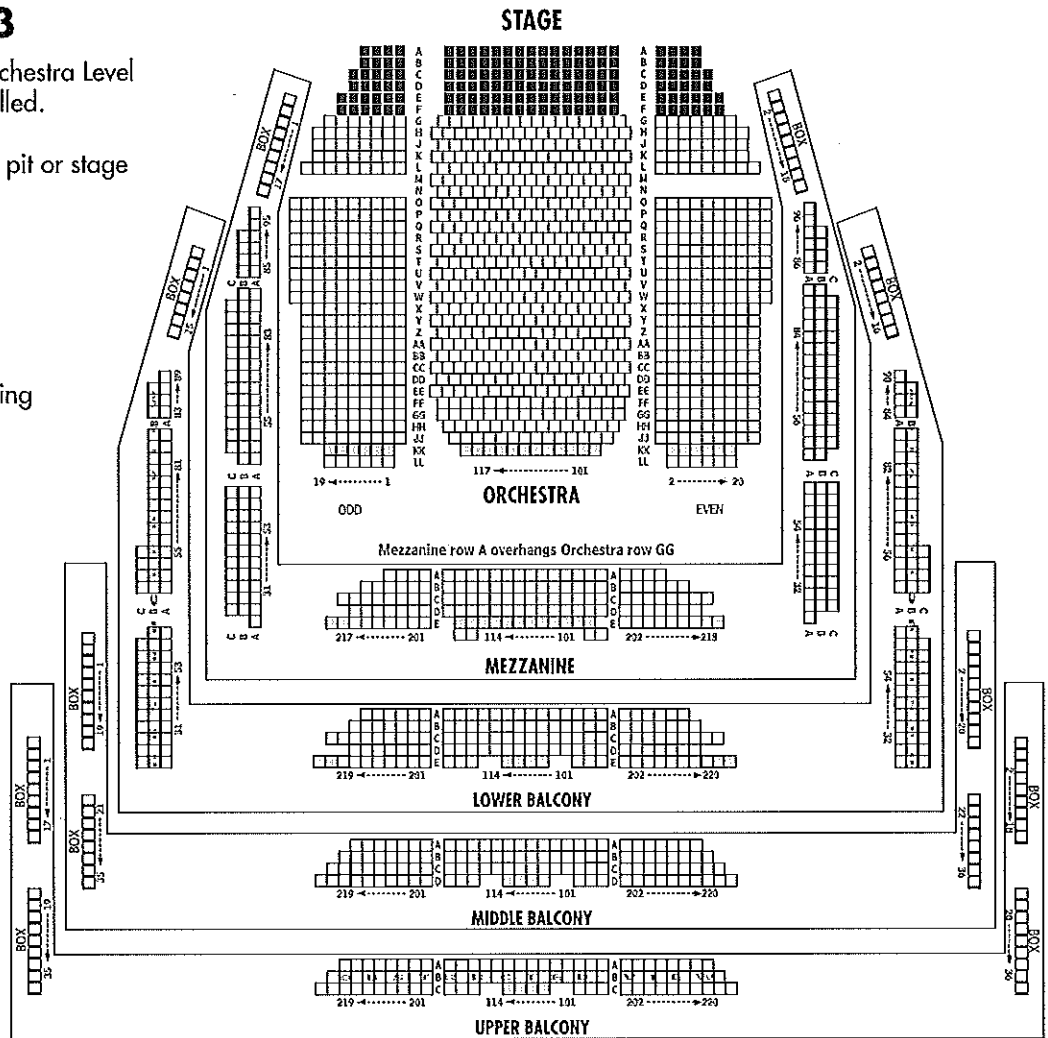
## TOTAL SEATS: 2043

If there is a sound board on the Orchestra Level the center Row KK (12 seats) are killed.

If the Pit Lift is used as an orchestra pit or stage extension, 150 seats are killed.

### Key

-  = Seating on the Pit Lift
-  = Wheelchair Accessible Seating



## TOTAL SEATS BY FLOOR

### Orchestra

	Regular	On Pit Lift	Total
Right Side	238	30	268
Left Side	238	30	268
Center	457	90	547
Barrier Free	24	0	24
Stools	12	0	12
<b>Total</b>	<b>969</b>	<b>150</b>	<b>1119</b>

### Mezzanine

Right Side	96
Left Side	96
Center	120
Barrier Free	16
Stools	4
<b>Total</b>	<b>332</b>

### Lower Balcony

Right Side	82*
Left Side	82*
Center	136
Barrier Free	8
<b>Total</b>	<b>308</b>

### Middle Balcony

Right Side	18*
Left Side	18*
Center	116
Barrier Free	4
<b>Total</b>	<b>156</b>

### Upper Balcony

Right Side	18*
Left Side	18*
Center	88
Barrier Free	4
<b>Total</b>	<b>128</b>

### \*Limited Visibility

Please note that seats on the side wings of the lower, middle and upper balcony should be considered "obstructed view" for any attraction requiring full-stage coverage such as a Broadway-style show, opera or dance production.